

BY-LAWS OF THE
San Jacinto COUNTY REPUBLICAN PARTY
Adopted by the County Executive Committee
on the 5th day of July, 2016.

ARTICLE I

NAME

Section 1. The name of this organization shall be the San Jacinto County Republican Executive Committee, hereinafter referred to as the Executive Committee.

ARTICLE II

PURPOSE

Section 1. The purpose of the Executive Committee shall be:

- A. To establish general policy of the Republican Party in San Jacinto County;
- B. To represent the Republican Party of this county, state, and nation, articulating the Party's positions and promoting the Party's candidates;
- C. To cooperate in carrying out programs initiated by the Republican Party of Texas, including but not limited to:

(1) conducting a Republican Primary in as many election precincts within the county as practicable and, in any event, holding a Republican Primary in at least one consolidated precinct in each County Commissioner's precinct in the county; and,

(2) organizing a coordinated effort preceding each general election to publicize the Party's candidates.

Section 2. The San Jacinto County Republican Party Executive Committee shall not endorse or oppose any candidate appearing on the Republican Primary, Primary Runoff or Special Election ballot; nor shall the Committee endorse or oppose any candidate or candidates or endorse or oppose any issue or issues appearing on any non-partisan ballot.

Section 3. The Executive Committee is charged with the responsibility of observing all laws of the State of Texas and these United States in fulfilling the purposes stated in this Article.

ARTICLE III

MEMBERS

Section 1. The Executive Committee shall be composed of the County Chair and the Precinct Chair of the respective election precincts in the county, all of whom are elected biennially as provided in the appropriate section(s) of the Texas Election Code, and as such, shall be the only voting members of the committee.

Section 2. To qualify to hold the office of Precinct Chair or County Chair, a candidate must be a qualified voter residing within the bounds of the entity represented and, during the voting year in which primary elections are held, must have voted in the Republican Primary.

Section 3. The term of office shall be for two (2) years commencing on the twentieth (20th) day after the Runoff Primary Election day as provided for in the appropriate section(s) of the Texas Election Code.

Section 4. Any vacancy in the office of County Chair or Precinct Chair shall be filled by the Executive Committee. A majority of the total membership of the Executive Committee must participate in filling a vacancy and the person selected must receive a majority of the votes cast of those members participating in the election as provided by the appropriate section(s) of the Texas Election Code

ARTICLE IV

OFFICERS

Section 1. Officers of the Executive Committee shall be the County Chair, the County Vice-Chair, Treasurer, Secretary, Parliamentarian and Sergeant-at-Arms. The Chair shall appoint the Treasurer immediately upon assuming office. The County Vice-Chair, Parliamentarian and Sergeant-at-Arms shall be appointed by the County Chair, and in no case shall the office of Vice-Chair be vacant more than ninety (90) days. The Secretary shall be elected by the Executive Committee at the first meeting of the Executive Committee following commencement of term of office.

Section 2. The term of office of the officers shall be concurrent with that of the Executive Committee, except that in the event of a vacancy in the office of County 'Chair, the appointive officers shall serve only until election of a new County Chair.

Section 3. A vacancy in the office of County Chair shall be filled in accordance with provisions of the appropriate section(s) of the Texas Election Code. A vacancy in the office of Secretary shall be filled by the Executive Committee at the next regular quarterly meeting of the Executive Committee following notice of the vacancy, or at a special meeting called for that purpose.

Section 4. Duties of officers shall be those prescribed by the parliamentary authority adopted by the Executive Committee and by these bylaws as listed below:

A. **COUNTY CHAIR.** The County Chair shall be the Executive Committee's presiding officer and official spokesman. ~~He~~ The County Chair shall perform ~~those~~ duties required by statute, ~~and by~~ these bylaws and by the Rules of the Republican Party of Texas. ~~He~~ The County Chairman shall be an ex-officio member of all county Standing and Special Committees. Subject to approval of the Executive Committee, the County Chair may be a member of the Texas Republican County Chair's Association and any assessments or dues may be paid by the County Executive Committee as authorized by the Executive Committee. The County Chair may as necessary appoint assistants to any of the officers.

B. COUNTY VICE-CHAIR. The County Vice-Chair shall assist the Chair as requested in performance of duties of the office and, in the event of his absence, resignation, death or inability or unwillingness to serve, the Vice-Chair shall serve as Acting Chair until the Chair resumes his duties or until the election of a new Chair.

C. TREASURER. The Treasurer shall be responsible for keeping systematic records and for complying with any applicable state and federal statute with regard to reporting contributions and expenditures. The Treasurer shall prepare a quarterly report of financial condition for presentation to the Executive Committee. The Treasurer shall be an ex-officio member of the Finance Committee.

D. STATUTORY SECRETARY. The Secretary shall carry out the usual duties of that office, keeping an up-to-date roll of the Executive Committee's members and insuring that each member receives timely notices of meetings. A permanent file containing minutes of the Executive Committee meetings shall be maintained. In the event of a vacancy in the office of County Chair, the Secretary shall call a meeting of the Executive Committee for the purpose of electing a new Chair as provided for in the appropriate section(s) of the Texas Election Code. The Secretary is authorized to receive applications for a place on the Primary Ballot as provided for in the appropriate section(s) of the Texas Election Code.

E. RECORDING SECRETARY. The Recording Secretary shall be responsible for recording the minutes of the County Executive Committee Meetings & posting said minutes to the party website. The Recording Secretary will not have any statutory duties.

F. PARLIAMENTARIAN. The Parliamentarian shall be responsible for ensuring that all meetings of the Executive Committee shall be governed by Robert's Rules of Order where applicable and not inconsistent with these bylaws or any state or federal statute. The Parliamentarian may assist such other Boards or Committees of the Executive Committee as may from time to time be directed by the County Chair or requested by the presiding officer or Chair of such other Board or Committee.

G. SERGEANT-AT-ARMS. The Sergeant-at-Arms shall assist the Chair in maintaining a proper decorum at all meetings of the Executive Committee and to ensure that all business to come before such meeting may be disposed of in an orderly, non-disruptive and professional manner. The Sergeant-at-Arms shall be the officer responsible for the removal of any person deemed by the Chair to be so disruptive or abusive of a privilege during a meeting of the Executive Committee that to allow such person to remain would seriously impede the Committee from conducting and completing the business for which the Committee was called to order.

ARTICLE V

MEETINGS

Section 1. The Executive Committee shall meet at such times as required by the Texas Election Code and in no event shall there be less than one meeting held each quarter.

Section 2. In the year in which the Executive Committee is elected, one of the regular quarterly meetings shall be an organizational meeting, to be held within forty-five (45) days following the date of the Runoff Primary Election, for the purpose of adopting bylaws, electing the Executive Committee Secretary, constituting Standing Committees, and other business pertinent to organizing the Executive Committee.

Section 3. The Executive Committee shall meet at the call of the Chair, except that meetings may also be called by petition of twenty-five (25%) per cent of its membership to the responsible officer.

Section 4. Not less than seven days written, email or manual notice shall be required for all **REGULAR** meetings, except in the event of a stated emergency, in which case two (2) days notice by personal contact of each member shall be deemed sufficient. **In accordance with the RPT rules, No county executive committee meeting shall be held two (2) days prior, during, or two (2) days after the week of the biennial State Convention or the quadrennial National Convention.**

Section 5. A quorum for conduct of business shall be one-half (50%) of the total membership of the Executive Committee. A quorum for statutory meetings shall be those members present; however, if one-half (50%) of the membership is not present at a statutory meeting, only business required by the Election Code shall be transacted.

Section 6. Voting shall be by personal attendance only, **except that the Executive Committee may authorize voting by mail to fill vacancies in the office of Precinct Chair (Executive Committeemen) and members of Standing Committees.**

Section 7. Voting Authority: Voting members of the executive committee shall consist of; the County Chair and Precinct Chairs only.

ARTICLE VI

ADVISORY BOARD

Section 1. Officers of the Executive Committee, appointive and elective, plus three (3) members of the Executive Committee to be selected by the Executive Committee at the organizational meeting of the newly constituted Executive Committee, shall compose the Advisory Board of the Republican Party of San Jacinto County.

Section 2. The Advisory Board shall have general supervision of the county party between meetings of the Executive Committee and shall be authorized to conduct necessary business on behalf of the Executive Committee, subject to provisions of the Texas Election Code and these bylaws.

Section 3. The Advisory Board shall meet at the call of the County Chair, who shall be the presiding officer, or at the petition of three (3) members of the Board to the responsible officer. Five (5) days written notice of meeting shall be given each Board member, except in case of an emergency in which event notice by personal contact of each Board member is permissible.

Section 4. Four members shall constitute a quorum for transaction of business at all meetings of the Advisory Board.

ARTICLE VII COMMITTEES

Section 1. There shall be the following Standing Committees: Rules, Candidates, Finance, Headquarters & Volunteers and **Events and The Republican Club (or Outreach Committee).**

Section 2. Each Standing Committee shall be composed of no less than three (3) members who shall be appointed, including the committee chair, by the County Chair.

Section 3. Each committee is authorized to develop procedures for conducting the business within the committee's jurisdiction, subject to review and amendment by the full Executive Committee.

Section 4. A committee member or members may be removed from a committee upon request of the Committee Chair or County Chair subject to approval of the Executive Committee unless such member was appointed by the County Chair in which event such approval shall not be required.

Section 5. The duties of the Standing Committees shall be as follows:

A. RULES COMMITTEE. The Rules Committee shall periodically review the bylaws governing the Executive Committee and may recommend amendments thereto which have been approved by a majority of all members of the Rules Committee to the Executive Committee for consideration. The Rules Committee shall meet as deemed necessary at the call of the Committee Chair.

B. CANDIDATES COMMITTEE. The Candidates Committee shall endeavor to recruit and encourage qualified persons to seek public office on the Republican ticket. Following the Primary Elections each biennium, the Candidates Committee shall offer practical assistance and advice to the Party's candidates relevant to fundraising, organization, reporting and such other information as the Committee deems relevant to assist the Party's candidates.

C. FINANCE COMMITTEE. The Finance Committee shall be responsible for planning and directing fundraising activities for the County Party. The Committee shall also prepare a budget, either annually or biennially as determined by the Executive Committee, to submit to the Executive Committee. The Treasurer shall be an ex-officio member of the Finance Committee and associate members, serving in an advisory capacity, may be appointed by the County Chair. The Committee shall meet as needed at the call of the Committee Chair.

D. HEADQUARTERS & VOLUNTEERS. The Headquarters & Volunteers Committee shall develop and maintain a list of volunteer workers to support Republican Party activities and shall keep, maintain and operate the Headquarters of the San Jacinto County Republican Party. The Committee shall meet at the call of the Committee Chair.

E. Events. The Events committee shall develop a calendar of events in the county, including but not limited to, the scheduling of fund raising events, arranging keynote speakers and publicity for each event. The Committee shall meet at the call of the Committee chair.

F. Republican Club (or Outreach Committee) – The Republican Club shall be tasked with community outreach and education as prescribed by the County Executive Committee.

Section 6. The County Chair may appoint such special committees as he deems necessary to assist him in carrying out duties not specifically assigned to a Standing Committee.

Section 7. Each Standing Committee shall maintain minutes of its meetings and shall file such minutes with the Secretary of the Executive Committee within a reasonable time after any meeting of such Standing Committee. A permanent file containing minutes of each Standing Committee meeting shall be maintained by the Secretary in the same manner as the Secretary maintains minutes of the Executive Committee meetings.

Section 8. For purposes of these bylaws, an ex-officio member of a committee shall serve in such position only in an advisory capacity and shall not be allowed to vote on any matter pending before such committee nor shall be included for purposes of establishing a quorum. An ex-officio member of a committee shall not be counted as a member of a committee for purposes of committee membership under subsections A-E of Section 5, Article VII.

Section 9. Auxiliaries; An auxiliary is defined as a group, not a part of the statutory party structure, which as a group, subscribes to the beliefs and principles advocated by the Party, which offers opportunities for the growth and development of the Party, the primary purpose of which is to promote the San Jacinto County Republican Party, Republican nominees and causes, and which if granted auxiliary status by the San Jacinto County Executive Committee.

ARTICLE VIII PARLIAMENTARY AUTHORITY

Section 1. The rules contained in the latest edition of Robert's Rules of Order shall govern the Executive committee in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules promulgated by the Republican Party of Texas, or any state or federal statutes.

ARTICLE IX AMENDMENT OF BYLAWS

Section 1. These bylaws may be amended by a two-thirds (2/3rds) vote of the members of the Executive committee present and voting at a properly called meeting of the Executive committee by giving notice at the previous regular meeting, or by mailing written notice to each Executive committee member at least seven ~~(7)~~ **Fourteen (14)** days in advance of a regular or special meeting called for that purpose.

Section 2. Organizational Meeting requirements - According to RPT rule 8e, Failure to adopt bylaws and/or rules for the current biennium shall enact the previous biennium's bylaws and/or rules. Understanding that the San Jacinto County Republican Party is not a "new society" every biennium, the San Jacinto County Republican Party will proceed with the Roberts Rules of Order assessment that bylaws should be adopted on a 2/3 threshold. The local primary election places new people into positions of voting authority within the already established organization. The San Jacinto County Republican Party was established circa 1980.

Article X

Severability Clause

Section 1. If any provision or provisions of these By-laws shall be held to be invalid, illegal, unenforceable or in conflict with the law of any jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby